



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, June 8, 2022**  
**6:30 p.m.**  
**Rowlett Community Centre**  
**5300 Main Street, Rowlett TX 75088**

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**PRESENT** Chair: Mike DeLatte; Members: Richard Kull, Eve Johnson, Rebecca Day, Michael Schupp;  
Alternates: Elise Bowers, Kristy Andrade

**ABSENT:** Dolores Henning, Donna Ferguson, Corrie Cabral

**VISITORS:**

**STAFF:** Matthew Harned, Parks and Recreation Superintendent

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1. Chair Mike DeLatte called meeting to order at 6:30 p.m. Quorum present.
2. Consider approving minutes from the regular meeting held May 16, 2022.
  - A. Richard Kull made a motion to approve the minutes as written.
  - B. Michael Schupp seconded the motion.
  - C. Approved 6 - 0.
3. No Citizen Input.
4. Presentation by Community Investment Program Task Force regarding public input.

Michael Schupp and Richard Kull, committee members, presented information on obtaining citizen input as it relates to prioritization of facilities and threshold of costs as City Council is considering a potential bond election that could fund new facilities. Herfurth Park Phase II and III are also being considered for the next bond. If this board will assist in directing residents to the online survey and at special events. This data will be presented to City Council for a discussion about a bond election. Include this topic on next month's agenda.
5. Fireworks on Main.

Pamela Vierus, Special Events and Marketing Coordinator, shared information about the event timeline and volunteer opportunities.
6. Review Herfurth Park Phase 1.

Matt Harned shared the Herfurth Park timeline starting back from 2012 when discussions first began. Herfurth Park Phase I construction drawings were in initial stages, adding the other phases during stage would have provided cost savings. The process for drawings slowed to allow for possible additional funding for Phase II and Phase III in the May 2021 Bond Election. This bond ultimately did not pass and continuation of Phase I proceeded. Coordination with design firm and Planning was needed to get third party engineered drawings for the new Centennial Drive. Phase I construction consists of demolition of 4 baseball fields and fencing, earthwork on existing baseball fields to establish the great lawn, removal of part of Llano Drive and some of the existing parking lot, and construction of approximately 250 feet of trail to complete path for a looped trail within the park. A design was shown to members.
7. Continue preparing for City Council joint meeting scheduled for July 12, 2022.



The presentation material was reviewed and discussed. Any suggested changes need to be submitted to S. Monroe prior to the end of June.

8. Nature Trail update.

Matt Harned reported staff is continuing to work with Rowlett Engineering team on sourcing an appropriate firm to build the task authorization for this project. Once the work begins, the Parks and Recreation team will partner with Engineering for plan approvals and onsite inspections of the construction. Include this topic again on next month's agenda.

9. Rowlett Parks Board events update.

- A. Paddle Boating: K. Andrade reported the flyer for this event is complete and started to be distributed. If board members could help support this event by going to Paddle Point Park for the start off to meet participants.

10. Urban Forestry committee update.

- A. Michael Schupp reported the committee met today and looking at alternative plans in case the Oncor project doesn't get approved.
- B. The Conservation and Landscape Ordinance will now be a part of the Rowlett Development Code and Form Based Code review and revisions. Zoning or location dictates which code is used and affects details in the ordinance. Estimated project timeline is 18 months, and we plan to kick-off in the next month.

11. Parks Superintendent's Report.

- A. Events: The Neighborhood Planning team has planned a series of sessions to engage the public and obtain feedback for needs in the next couple of years. Neighborhood Fest is a series of small events to be held in different areas of the city within the parks. The first session on June 11<sup>th</sup> is geared toward older active adults and will be held from 9a -11a at Coyle House. Rowlett Youth Advisory Council is hosting a food drive on June 18<sup>th</sup> from 9a -11a in the parking lot of Bowl-a-rama.
- B. Rowlett Community Centre and athletics: The Maverick's basketball camp will be held next week. Rowlett Youth Basketball League begins June 18<sup>th</sup>. New volleyball and pickleball programs begin in July.
- C. Parks: Schrade Bluebonnet Park - ribbon cutting ceremony for the pollinator garden held on May 26<sup>th</sup>. The yard expansion at Community Park was a huge project and photos were shared.
- D. Aquatics: Wet Zone opened May 21<sup>st</sup> with limited hours. Other cities are struggling with not having enough lifeguards.

12. No Public announcements by members of the Board and/or staff.

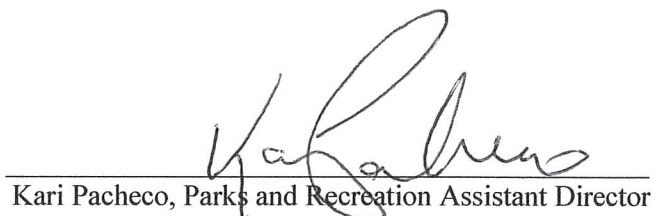
13. Members of the Board may request topics for future agenda meetings.

- A. Parks Maintenance recap/status of ballfield renovating (carry over).
- B. Irrigation on Main Street update.

14. Adjournment at 8:21pm.



Mike DeLatte, Chair



Kari Pacheco, Parks and Recreation Assistant Director